My name is **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**, I am a(n) [**undergraduate student / graduate student / faculty member / staff member**] from the Department of **\_\_\_\_\_\_\_\_\_\_\_\_** at the University of Texas Rio Grande Valley (UTRGV). I would like to ask permission to enter your classroom to invite your students to participate in my research study. My study is about **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**.

As part of participation, students will be asked to **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**. Participation in this research is completely voluntary, they may choose not to participate without penalty. All data will be [**choose one: anonymous OR confidential, and then explain why/how**].

If allowed, I would like to come in [**CHOOSE ONE** - **at the beginning of the class time** / **during class time / at the end of class time**]. I will ask you to please exit the classroom prior to and during students’ involvement in my study to reduce any possible feeling of coercion to participate in the study.

[**IF EXTRA CREDIT IS OFFERED, INCLUDE THE FOLLOWING**: I understand that professors sometime choose to offer extra credit for research participation. If you choose to offer extra credit, you are required to offer an equivalent alternative non-research assignment for students who choose not to participate.]

This research study has been reviewed and approved by the UTRGV Institutional Review Board for the Protection of Human Subjects (IRB).

If you have questions about the researcher, please feel free to contact me at **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**. Or, if you have any questions regarding your students’ rights as participants in the study, please call the IRB at (956) 665-2093 or email at [irb@utrgv.edu](mailto:irb@utrgv.edu).

**If Asking For Permission in-Person or by Telephone, Include the following:**

Do I have your permission to recruit students from your classroom(s)?

**If Asking for Permission by Email, Include the Following:**

Please email me back letting me know if I have your permission to enter your classroom and recruit your students.